

UT-1/J-25: 51010
ENGLISH FOR TECHNICAL WRITING
B23-HSC-101

M.M : 70
Time : 3 hrs

All questions are compulsory. The question carrying 10 marks in each unit shall have a choice in attempting any of the one option.

Unit-I		Marks	Course Outcome Attained
Q1.	Define Communication. Mention its types.	2.5	CO1
Q2.	Discuss the importance of technical communication.	5.0	CO1
Q3.	Attempt in detail the tools of effective communication	10.0	CO1
OR			
Write down the importance of Reading and Writing skills.			
Unit-II			
Q4.	Why is one-word substitution important? Exemplify	2.5	CO2
Q5.	Make Sentences with the given phrased verbs: give in, look out, get along, take off, loof after	5.0	CO2
Q6.	Attempt a short note on Word formation.	10.0	CO2
OR			
Write down the antonyms of given words and use them in the sentences: Vanish, Ugly, Borrow, Deny, Abundance.			
Unit-III			
Q7.	Write a note on tenses.	2.5	CO3
Q8.	An exhibition has been organized in your Institute. Write a detailed report on it for newspaper.	5.0	CO3
Q9.	Write an E-mail to the Editor of a Newspaper complaining about the irregular supply of electricity in your locality.	10.0	CO3
OR			
Write a job letter for the post of a teacher in an Institute. Attach your CV with it.			
Unit-IV			
Q10.	List the barriers of effective speaking skill.	2.5	CO4
Q11.	Attempt a note on Body language.	5.0	CO4
Q12.	What is oral presentation? Discuss the major issues that are taken care while making a presentation.	10.0	CO4
OR			
What is Group Discussion? Why is it important?			